

**London Borough of Brent  
Summary of Decisions taken by the Cabinet  
on Tuesday 15 November 2016**

PRESENT: Councillor Butt (Chair), Councillor McLennan (Vice-Chair) and Councillors Farah, Hirani, Mashari, Miller, W Mitchell Murray and Southwood

ABSENT: Councillors

ALSO PRESENT: Councillors Duffy, Jones, Ketan Sheth, Conneely, Ms Shaw, Warren and Chohan

<b>Agenda Item No</b>	<b>Item</b>	<b>Ward(s)</b>	<b>Decision</b>
<b>2.</b>	Minutes of the previous meeting		RESOLVED:-  that the minutes of the previous meeting held on 24 October 2016 be approved as an accurate record of the meeting.
<b>5.</b>	Scrutiny Task Group Report on Housing Associations		RESOLVED:-  i. Cabinet noted the recommendations agreed by the committee as set out in Appendix A.  ii. Cabinet noted the findings of the Scrutiny Task Group's report in Appendix B.

**London Borough of Brent – Summary of Decisions taken by the Cabinet on Tuesday 15 November 2016 (continued)**

<b>Agenda Item No</b>	<b>Item</b>	<b>Ward(s)</b>	<b>Decision</b>
<b>6.</b>	Housing Management Options for Council Stock	All Wards	<p>RESOLVED:-</p> <ul style="list-style-type: none"> <li>i. Cabinet agreed that the preferred option for future housing management service provision to the Council's tenants and leaseholders is Option 2, an in-house service, subject to consultation;</li> <li>ii. Cabinet authorised officers to undertake consultation with Council tenants and leaseholders on the preferred option as set out in paragraph 2.1 and to then provide a further report to Cabinet on the responses to that consultation to inform a final decision on future housing management service arrangements.</li> <li>iii. Cabinet instructed officers to report further on appropriate arrangements to provide for effective oversight and scrutiny by members and residents of the housing management service should the final decision be that the service be provided in-house.</li> </ul>
<b>7.</b>	Authority to Participate in the Joint	All Wards	RESOLVED:-

**London Borough of Brent – Summary of Decisions taken by the Cabinet on Tuesday 15 November 2016 (continued)**

<b>Agenda Item No</b>	<b>Item</b>	<b>Ward(s)</b>	<b>Decision</b>
	Procurement of Community Equipment and Services with the London Boroughs of Harrow and Barnet		<ul style="list-style-type: none"> <li>i. Cabinet gave approval for Brent Council to participate in a collaborative procurement led by the London Borough of Barnet to establish a framework for community equipment and services.</li> <li>ii. Cabinet gave approval to the collaborative procurement exercise detailed in 2.1 above being exempt from the normal requirements of Brent Council's Contract Standing Orders and Financial Regulations for good operational and/or financial reasons in accordance with Contract Standing Orders 84(a) and 85(c).</li> <li>iii. Cabinet gave approval to the pre tender considerations set out in paragraph 3.15 of this report.</li> <li>iv. Cabinet delegated authority to the Strategic Director of Community Wellbeing in consultation with the Lead Cabinet Member for Community Wellbeing to approve the award of a call-off contract from the Barnet framework agreement for community equipment and services to ensure that service provision is in place for the 1st April 2017.</li> </ul>
<b>8.</b>	Authority to enter into partnership	All Wards	RESOLVED:-

**London Borough of Brent – Summary of Decisions taken by the Cabinet on Tuesday 15 November 2016 (continued)**

Agenda Item No	Item	Ward(s)	Decision
	arrangements under section 75 of the National Health Service Act 2006		<p>i. Cabinet delegated approval to the Strategic Director of Community Wellbeing in consultation with the Chief Finance Officer and Chief Legal Officer to enter into partnership agreements pursuant to Section 75 of the National Health Service Act 2006 for such period or periods as may be agreed but with all partnership agreements to conclude by 31 March 2023, in respect of the following:</p> <ul style="list-style-type: none"> <li>- the delivery of the approved Better Care Fund Plan with NHS Brent Clinical Commissioning Group (Brent CCG);</li> <li>- the provision of Brent's Integrated Community Equipment Services (BICES) with Brent CCG and</li> <li>- the delivery of adult mental health social care with Central North West London NHS Foundation Trust (CNWL).</li> </ul> <p>ii. Cabinet gave approval for the Council to act as lead agency on behalf of the partners for the continued operation of a pooled budget with Brent CCG and CNWL under the partnership agreement of which Brent Council will be the budget holder.</p>

**London Borough of Brent – Summary of Decisions taken by the Cabinet on Tuesday 15 November 2016 (continued)**

Agenda Item No	Item	Ward(s)	Decision
			<p>iii. Cabinet gave approval for the transfer of the Council's pro rata contribution as set out in paragraph 4.1-4.3.1 for the financial year 2016/17 to relevant pooled budgets with annual financial contributions to the pooled budgets for subsequent financial years to be delegated to the Strategic Director of Community Wellbeing in consultation with the Chief Finance Officer provided that there is no substantial change in Partnership arrangements.</p> <p>iv. Cabinet delegated to the Strategic Director of Community Wellbeing, in consultation with the Chief Legal Officer and the Chief Finance Officer the exact form of that written agreement required to enter the proposed partnership agreements as detailed in 2.1.</p> <p>v. Cabinet delegated to the Strategic Director of Community Wellbeing, in consultation with the Chief Legal Officer and the Chief Finance Officer award of Mental Health contracts with a value not exceeding £1m.</p>
<b>9.</b>	South Kilburn Regeneration Programme - Carlton & Granville Centres Site - Development Options	Kilburn	<p>RESOLVED:-</p> <p>i. Cabinet agreed to the Phase 1 of the Carlton and Granville Centres site redevelopment being the refurbishment and</p>

**London Borough of Brent – Summary of Decisions taken by the Cabinet on Tuesday 15 November 2016 (continued)**

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			<p>reconfiguration of the Granville Centre to allow for an interim Enterprise Hub to be established.</p> <p>ii. Cabinet delegated authority to Head of Estates Regeneration in consultation with the Lead Member for Regeneration, Growth, Employment and Skills to enter into all agreements with the Greater London Authority in respect for the funding for the refurbishment of the Granville Centre.</p> <p>iii. Cabinet delegated authority to the Chief Executive in consultation with the Lead Member for Regeneration, Growth, Employment and Skills to enter into legal agreements, including any lease with the South Kilburn Trust (SKT) and also with the GLA to secure their funding contribution in return for project delivery of the interim Enterprise Hub by March 2018.</p> <p>iv. Cabinet delegated authority to the Chief Executive in consultation with the Lead Member for Regeneration, Growth, Employment and Skills to oversee scheme development through further viability testing, local consultation, and planning consent;</p>

**London Borough of Brent – Summary of Decisions taken by the Cabinet on Tuesday 15 November 2016 (continued)**

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			<p>v. Cabinet approved the procurement of an architecturally led multidisciplinary design team to develop a detailed planning application for redevelopment of Carlton and Granville Centres site as Phase 2 of the work by either:</p> <ul style="list-style-type: none"> <li>- calling off the Greater London Authority (GLA) and Transport for London (TfL) Architecture, Design and Urbanism Panel (ADUP) or such other appropriate OJEU compliant framework; and evaluating those tenders in accordance with the relevant Framework; or alternatively</li> <li>- carrying out an OJEU compliant procurement process and inviting tenders on the basis of the pre-tender considerations set out in paragraph 3.30 of this report and evaluating the tenders on the basis of the evaluation criteria set out in that paragraph</li> <li>- The cost of the design team and associated consultants is anticipated to be in the region of £1m. £350,000 has already been assigned to this project so the balance will be up to £650,000 to be funded “up-front” by the Council.</li> </ul> <p>vi. Cabinet noted that irrespective of which procurement option detailed in 2.5 above is selected, officers will report back to Cabinet to seek Members’ approval to award the proposed</p>

**London Borough of Brent – Summary of Decisions taken by the Cabinet on Tuesday 15 November 2016 (continued)**

<b>Agenda Item No</b>	<b>Item</b>	<b>Ward(s)</b>	<b>Decision</b>
			contract, once a preferred design team has been identified.
<b>10.</b>	On Street Parking Management Review	All Wards	<p>RESOLVED:-</p> <ul style="list-style-type: none"> <li>i. Cabinet approved the approach for an on street parking management review.</li> <li>ii. Cabinet considered the levels of demand, a proposed programme and the financial implications for a review of CPZs and implementing new CPZs, at a future Cabinet meeting.</li> </ul>
<b>11.</b>	Development Management Policies Local Plan: Consideration of the Planning Inspector's Final Report and Proposed Adoption of the Plan.	All Wards	<p>RESOLVED:-</p> <ul style="list-style-type: none"> <li>i. Cabinet accepted the main modifications and minor modifications to the Development Management Policies Local Plan that the Council submitted for Examination as set out in Appendix 1 and Appendix 2 to this report.</li> <li>ii. Cabinet recommended to Full Council that the modified Development Management Policies Local Plan is adopted.</li> <li>iii. Cabinet agreed that the Strategic Director Regeneration and</li> </ul>

**London Borough of Brent – Summary of Decisions taken by the Cabinet on Tuesday 15 November 2016 (continued)**

<b>Agenda Item No</b>	<b>Item</b>	<b>Ward(s)</b>	<b>Decision</b>
			Environment be authorised to make further editorial changes to the document prior to it being adopted by Full Council.
<b>12.</b>	Safer Brent - MetPatrol Plus Scheme	All Wards	<p>RESOLVED:-</p> <ul style="list-style-type: none"> <li>i. Cabinet agreed that the options are addressed in this paper regarding how the Safer Brent Partnership board can develop and operate more purposefully, making Brent Safer.</li> <li>ii. Cabinet gave its approval to enter into the proposed Section 92 (of the Police Act 1996) Partnership Agreement and to approve the terms underpinning the scheme, if a growth bid was to be approved.</li> </ul>
<b>13.</b>	Council Tax Support Scheme	All Wards	<p>RESOLVED:-</p> <ul style="list-style-type: none"> <li>i. Cabinet agreed that the existing Council Tax Support scheme for Brent Council is retained for 2017/18 for the reasons set out within Section 8 of the report (Financial Implications) and not to invite Full Council to revise the Council Tax Support scheme for 2017/18.</li> <li>ii. Cabinet noted that due to the introduction of Universal Credit additional changes may be necessary in future years if</li> </ul>

**London Borough of Brent – Summary of Decisions taken by the Cabinet on Tuesday 15 November 2016 (continued)**

<b>Agenda Item No</b>	<b>Item</b>	<b>Ward(s)</b>	<b>Decision</b>
			expenditure on Council Tax Support is to be kept within the agreed Council Tax budget.
<b>14.</b>	Treasury Management Mid-Year Report	All Wards	<p>RESOLVED:-</p> <p>i. Cabinet noted the 2016/17 mid-year Treasury report, which has already been reviewed by the Audit Committee and is to be forwarded to the Council.</p>
<b>15.</b>	Wholly Owned Investment Company and Subsidiaries	All Wards	<p>RESOLVED:-</p> <p>i. Cabinet approved the establishment of the wholly owned company, to be called “Investing 4 Brent”, for the objects and purposes set out in the report</p> <p>ii. Cabinet agreed to appoint the following as Directors of the Company, with all the responsibilities under the Companies Act that flow from that:</p> <ul style="list-style-type: none"> <li>- Councillor George Crane;</li> <li>- The Strategic Director of Community Wellbeing (Phil Porter); and</li> <li>- The Director of Policy, Partnerships and Performance</li> </ul>

**London Borough of Brent – Summary of Decisions taken by the Cabinet on Tuesday 15 November 2016 (continued)**

Agenda Item No	Item	Ward(s)	Decision
			<p align="center">(Peter Gadsdon).</p> <p>iii. Cabinet noted that the Board of the Company will be chaired by an independent voting Director, and that Martin Smith, the former Chief Executive of Ealing Council is proposed for this role.</p> <p>iv. Cabinet approved the Articles of Association and Shareholders Agreement as set out at Appendices One and Two.</p> <p>v. Cabinet approved the company's initial business plan, which is set out at Appendix Three.</p> <p>vi. Cabinet authorised the loan facility between the council and the company, as summarised in this report, and authorise the chief finance officer to finalise the legal documentation accordingly and thereafter to authorise loans on the terms set out in this report.</p> <p>vii. Cabinet delegated to the deputy Leader, in consultation with</p>

**London Borough of Brent – Summary of Decisions taken by the Cabinet on Tuesday 15 November 2016 (continued)**

<b>Agenda Item No</b>	<b>Item</b>	<b>Ward(s)</b>	<b>Decision</b>
			<p>the Chief Finance Officer, the precise mix of loan and equity funding, for the reasons set out in paragraph 6.8.</p> <p>viii. Cabinet approved the provision of an initial loan of £1m to meet the working capital (cash flow) requirements of the company on terms as summarised in this report and delegate authority to the Chief Finance Officer to finalise the legal documentation accordingly.</p> <p>ix. Cabinet noted that the company is intended to be incorporated by the end of the calendar year, and as soon as practicably possible following expiry of the scrutiny call-in period.</p> <p>x. Cabinet delegated to the deputy leader, in consultation with the chief finance officer, authority to finalise the Articles of Association and other legal documentation required formally to incorporate the Company in accordance with the requirements of the Companies Act 1985.</p>
<b>16.</b>	Church End Car Park, Acquisition of additional Land	Harlesden	<p>RESOLVED:-</p> <p>i. Cabinet agreed to the acquisition of the Catalyst Housing</p>

**London Borough of Brent – Summary of Decisions taken by the Cabinet on Tuesday 15 November 2016 (continued)**

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			<p>owned land and buildings necessary to implement the entire redevelopment of the Church End car park site (see confidential appendix three for details of the proposed purchase price)</p> <p>ii. Cabinet, in respect of the Catalyst land, agreed to capital investment of £21.8m to bring forward the development of the planning consented 65 homes and associated commercial units on the Church End car park site.</p> <p>iii. Cabinet noted that £8.2m was approved for the development of 34 new homes on the adjoining council owned site, due to increased build costs, that Cabinet approve an additional £500k.</p> <p>iv. Cabinet noted, the total investment required for the redevelopment of the Brent &amp; Catalyst land is a total scheme budget of £30.5m.</p> <p>v. Cabinet delegated authority to the Strategic Director of Resources in consultation with the portfolio lead member to finalise contract terms and appropriate the land referred to in</p>

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<b>Agenda Item No</b>	<b>Item</b>	<b>Ward(s)</b>	<b>Decision</b>
			paragraph 2.1.
<b>17.</b>	National Non Domestic Rates – Review of Discretionary Rate Relief Scheme and Applications for Relief		<p>RESOLVED:-</p> <ul style="list-style-type: none"> <li>i. Cabinet agreed that there be no change to the existing policy and criteria for determining entitlement to discretionary rate relief in respect of National Non-Domestic Rates (policy detailed in Appendix 1). The policy will be reviewed in September 2019 or when Business Rates Retention is introduced whichever is the earlier.</li> <li>ii. Cabinet agreed that the application for discretionary rate relief detailed in Appendix 2 of the report be approved</li> </ul>
<b>18.</b>	Future Options for Oracle ERP Hosting and Support		<p>RESOLVED:-</p> <ul style="list-style-type: none"> <li>i. Cabinet approved the adoption of Option 3, move to Oracle on premise hosted service provided by the in-house Brent Digital Service.</li> <li>ii. Cabinet approved that Brent Digital services can offer this service to other authorities as a chargeable service.</li> </ul>

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<b>Agenda Item No</b>	<b>Item</b>	<b>Ward(s)</b>	<b>Decision</b>
			<ul style="list-style-type: none"> <li>iii. Cabinet approved to delegate to the Strategic Director of Resources the award of the contract for implementation of the system.</li> </ul>
<b>19.</b>	Leasing of 8th Floor North Wing	Tokyngham	<p>RESOLVED:-</p> <ul style="list-style-type: none"> <li>i. Cabinet delegated authority to the Strategic Director Resources to finalise terms and complete the lease to the Valuation Office Agency in consultation with the Head of Legal Service in accordance with the details in the confidential Appendix.</li> <li>ii. Cabinet noted that there is interest from the Job Centre Plus and the Clinical Commissioners Group in also relocating to the Civic Centre.</li> </ul>
<b>22.</b>	Any other urgent business		<p>RESOLVED:-</p> <p><b>Executive Appointments to Outside Bodies</b></p> <ul style="list-style-type: none"> <li>i. Cabinet AGREED to appoint Councillor Farah (Lead Member for Housing and Welfare Reform) to replace Councillor Pavey to the London Housing Consortium - Building Components and Solutions.</li> </ul>